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**Confidential Subcontractor / Vendor Profile**

Date:

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|---------------------------|--------------------------|
| <b>A)</b> Company Name    | Contact Name for Bidding |
| Address                   | City, State, Zip Code    |
| Phone No.                 | Fax No.                  |
| E-Mail Address            | Company Web Site Address |
| Contractor License Number | License Classification   |
| License Limit             | License Expiration       |

**B)** Type of business (please check the appropriate box)

Corporation      Partnership      Limited Liability Company      Sole Proprietor      Other

In what year was your company founded?

In what year was your company founded under present business name?

Under what other or former names has your company operated?

FEIN# (Federal ID)

Bidding as:

Vendor (supplier of material)      Subcontractor

Is your company owned or controlled by a parent company, or any other organization? (If yes, please explain)

Yes      No

Has your company had experience with LEED™ projects?      Yes      No

**C)** Type of work or supplies

**D)** Revenue

Largest Project:      \$      Average Project: \$      Smallest Project: \$

Last 3 Year Volume:

20 : \$      20 : \$      20 : \$

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**E) Financial information**

Is your company bondable?                      Yes                      No

Bonding agent (Name, Contact, Phone)

Bonding company (Name, Contact, Phone)

Bonding capacity, single project amount

Bonding capacity, aggregate amount                      (attach letter from your bonding agent verifying bonding capacity and bond rate)

Bank reference (Name, Contact, Phone)

Client Since \_\_\_\_\_

**F) Legal**

Has your company or any other organization with which your officers were involved during the past ten (10) years, ever been in bankruptcy or a voluntary reorganization? (If yes, explain below):                      Yes                      No

Are there any judgments, claims, arbitration proceedings, or suits pending / outstanding against your firm or its officer(s) or principal(s)? (If yes, explain below):                      Yes                      No

Has your company filed any lawsuits or requested arbitration or mediation with regard to construction contracts within the last three (3) years? (If yes, explain below):                      Yes                      No

Has your company ever failed to complete a project (If yes, explain below):                      Yes                      No

Have you had a contract terminated due to performance? (If yes, explain below):                      Yes                      No

**G) Safety / Insurance**

Does your company have a formal written safety program?                      Yes                      No

Does your company have a substance abuse policy?                      Yes                      No

Does your company conduct site safety inspections?                      Yes                      No

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